

Blessed Sacrament Parent Teacher Student Association
Meeting Minutes
Tuesday, May 3, 2011 630pm

Attendees: Mr. Kruthaupt, Elizabeth Panter, Amy Degenhart, Maureen Matsuura, Julie Michalek

Opening Prayer: Mr. Kruthaupt

Outstanding Business

- 1) Approval of April 2011 Minutes- Approved

Current Business

- 2) Volunteer Update

- a. 2011-2012 volunteer sign up review/approval
 - i. We need to take out field day lunch. This event will be a sack lunch.
 - ii. Add First Communion Celebration to the Room Parent list for third grade (larger type)
 - iii. Kasey with have a link in the Blue and Gold to print forms. Also on the Website under PTSA, documents. Parents can print the form, fill out and return to the office. A copy will also be sent out with the youngest child. Not able to fill out online and email until it is a PDF so that the documents can not be altered from the original form.

- 3) Spring Community Building Event

- a. Sock Hop
 - i. Low attendance this year. Might be because of the time of year.
 - ii. Next year we need to reiterate to parents that it is a family event, and that parents need to stay and supervise there own children.
 - iii. Very loud.
 - iv. Kids need to be kept in the gym.
 - v. Unsure of how we fell within the budget. We did authorize \$700 for the event.

- 4) Finances/Budget Review

- a. Teacher Continuing education
 - i. Paid 2295.00 of our budgeted 3000.00. Plan to send out a final reminder before left over funds with be given to outstanding requests.
 - ii. Mr. Kruthaupt would like to send Mrs. Vaughn and Mrs. Milewski our KG teachers to the Phonics program this summer. Cost is \$100 each. He will officially request funds next month.

- b. Plan to do a preliminary budget for next year in June. And we will finalize in November after the RFE funds are in.

New Business

- 1) Field Day Planning/Discussion
 - a. This year it is a sack lunch. No BBQ. Julie will form an email to distribute to Room Parents, and we will put it in the Blue and Gold. We will also put a not in the kids back packs the last week of school.
 - b. PTSA will provide small bottles of water. The larger ones get dumped out. We will also provide popsicles or ice cream.
 - c. Time 9-1200 for K-8 at Robinson Park.
 - d. PS will do there own special day and class will end at 1230.
 - e. Elizabeth will bring the baskets to put lunches in by class.
- 2) Back to School Planning and Date Approval
 - a. Margot agreed to chair this event. She will come to our next meeting.
 - b. 8/11/11 New Parent Orientation
 - c. 8/14/11 Ice Cream Social 3 pm- all school. Used Uniform sales. And K-5 Room Parent Orientation.
 - d. 8/16/11 Preschool Lemonade 4-6 pm. Teachers here/Mrs. Maureen will make sure they know. Can go into the classrooms from 4-5 pm only to drop off supplies.
 - e. 8/16/11 PS Room Parent Orientation at 5 pm-Kasey
 - f. 8/18/11 First Day of School
 - g. 8/25/11 Middle School Back to School Night-mixer. Parents only. Mr. Kruthaupt will arrange a time before school starts for students to get lockers.
 - h. 9/1/11 K-5 Back to School Night 630-9 pm. Mixer, parents only. Race for Education Kick off.
 - i. 9/2/11 RFE packets go home
 - j. Virtus training either 9/17 or 9/25. Carrie Collins in the office will arrange this. PTSA will not run it.
- 3) Race for Education 2011 planning and date approval
 - a. 9/1/11 Back to School night- Kick off.
 - b. 9/2/11 RFE packets go home
 - c. 9/23/11 RFE packets to be returned to be prepped and mailed out
 - d. 9/13/11 Preschool RFE
 - e. 9/14/11 K-5 RFE at City Park
 - f. Plan to have flyers and mailers done during the summer.
- 4) Next meeting June 2 at 630
- 5) Summer meetings 7/19/11 and 8/2/11. Perhaps at a local venue or house! TBA!

Meeting adjourned at 730 pm.