



Blessed Sacrament Parent Teacher Student Association
Tuesday, November 1, 2011

Attendees: Mr. Kruthaupt, Elizabeth Panter, Amy Degenhart, Maureen Matsuura, Julie Michalek, Lisa Boeckman, Shana Krakowiecki

Opening Prayer – Mrs. Matsuura

Outstanding Business

- 1) Approval of September minutes- approved
- 2) No October minutes. This was a RFE meeting with the volunteers.
- 3) Race for Education
 - a. Feedback on Races
 - i. Preschool
 1. Race went well from an organizational standpoint. Events where age appropriate and the flow was good.
 2. Tentative start time where given to the teachers because of harsh feedback from last year that they did not know the schedule. The times went out to parents and we ran ahead of schedule upsetting some parents who missed there class. Next year tentative schedule of order will go to the teachers with no start times. Parents will be told to stay for the whole Race and that individual times will not be given. The Race was only 1.5 hours.
 3. Next year for PS no class parents are needed. This is very confusing to the parents and is not necessary. All volunteers will be Race volunteers. They will help set up, chaperone, and do any needs of the organizer.
 4. We need about 8-10 volunteers for PS Race.
 5. Snack- Animal Crackers and water where provided.
 - ii. K-8 Race
 1. Race went very well. Staggering the start times and staggering the classes worked very well. No injuries.
 2. Students left school at 10 this year which is later than in the past. This works very well.
 3. Volunteers- few showed up that volunteered. Reminders where sent out multiple times.

4. Volunteers for the class did not stay the entire day as asked. Next year we need as many volunteers as we can get 10-12. These volunteers will meet in the am at the school. We will send a few to the course to unload water and staff the starting points. The rest will be assigned to classes to walk over to the park. All volunteers will then go to Coopertition Day and stay will classes to help walk back to the school at 230.
 5. We may consider shifts, volunteers from 8-11:30 and 11-3 or all day. This can be done through sly reply.
 6. T-shirts where a struggle to order, but turned out great.
 7. Special thank you to Amy Nichols for the graphics. Elizabeth will send her a gift basket from the PTSA as a Thank you.
 8. We would like to do T-shirts every year, but will order them early in August.
- b. Prizes
 - i. Winners where picked at the Halloween Parade by the Principal for the day.
 - c. Participation
 - i. 200 families out of 350 participated this year. This is more than last year.
 - d. Mailers
 - i. Mailer prep sessions went great. Sly reply is a good way to sign up volunteers.
 - ii. Mailers should be sent out earlier next year. This means giving families 1 week not 2 weeks to address and send back. This should help get the letters to the doors before the Race.
 - e. Money
 - i. So far we have only raised \$25,000. This is down from \$29,000 last year.
 - ii. 2010 \$29,000
 - iii. 2009 \$33,000
 - iv. 2008 \$ 27,000
 - v. Hopefully history will repeat and money will continue to come in through November.
 - vi. We will budget our year on \$25,000 for now. If more funds come in then we will readjust.

Current Business

- 1) Succession Plan for Board Vacancies
 - a. We currently have the Vice President Position open. Elizabeth (President) and Julie (Secretary) are entering there 4 year so these positions will need to be filled by January to allow some orientation with previous officers.
 - b. The plan is to advertise openings in the Blue and Gold and through Fast

Direct.

- c. Self nominations will be taken until November 30, 2011. If we have more than 1 person interested in a position we will have an election.
- 3) Christmas bonus Campaign
 - a. Julie drafted 3 letters for the Christmas bonus campaign. One is the initial letter that will go out to parents the week after Thanksgiving. No later than 12/1/11. This will go home by Fast Direct, emails and in back packs. The second letter is an email that will be sent out to families through the room parents no later than 12/8/11 in addition to the flyer #1. The third letter is the last one that will go home by Fast Direct, emails and in back packs no later than 12/13/11. Deadline is Friday December 15th for donations. This way Amy can get the checks to staff by the end of the year. Letters reviewed, some additions will be implemented and sent out by email to approve.
 - b. Julie will get 60 cards for staff. Teachers, Special Teachers and aides cards will go in the office for parents to sign when they drop off donations. Staff cards will be signed by PTSA so that parents are not asked to sign 60 cards.
 - c. Cards will be picked up by room parents and given to teachers and aides at class parties. Staff cards to be handed out by school with checks.
 - 4) Finances & Fundraising
 - a. 2011-2012 budget proposal reviewed and approved. We have budgeted on \$25,000 since to date the Race has raised \$22,000. If we raise more monies we can adjust.
 - b. Funding Requests
 - i. Mr. Kruthaupt has no requests today. However, he is looking into additional basketball hoops for the elementary playground. These are \$1000 each. He is looking to add 2 hoops over by the baseball back stop. One would be a 10 inch hoop for the younger students. He will present at next meeting.
 - ii. Assemblies- We are continuing our Kindness campaign and there will be an assembly on 11/7/11. It is a ½ day assembly and is for K-8. PS will be involved some, but not the full ½ day. Cost is \$400. PS may do the Show and Tell Band again this year. Cost \$300.
 - 4) Miscellaneous
 - a. Sock Hop- Julie spoke with Mindy Franks and she and Kim Tighe are interested in doing this again this year. Discussed dates for the Sock Hop, and Mr. Kruthaupt would like it on 2/2/11 which is the Thursday of Catholic Schools week. This is when we have traditionally have had it. Julie will notify Kim and Mindy of this date.

New Business

- 1) Next Meeting – December 6th at 6:30 p.m.