



Blessed Sacrament Parent Teacher Student Association

Tuesday, December 6, 2011

Attendees: Mr. Kruthaupt, Elizabeth Panter, Amy Degenhart, Julie Michalek, Maureen Matsuura, Lisa Boeckman.

Opening Prayer: Mr. Kruthaupt

Outstanding Business

- **Approval of November Minutes-Approved**

Current Business

1. Succession Plan for Board Vacancies- The positions have been posted in the Blue and Gold and a Fast direct was sent to all parents. There has been some interest in the positions. However after detailed description of the job responsibilities most parents show interest as a parent representative, not as an executive board member. Shana Krakowiecki is interested in the Vice President position. She has been attending the PTSA meetings for the past 6 months, and has been filling in as Vice President since August. Shana was unanimously voted in as Vice President. Lisa Boeckman is interested in the Secretary position. She also has been attending the PTSA meetings for the past 6 months. Lisa was voted as secretary unanimously. This leaves the President position open. We will continue to recruit for this position.

2. Plan for Succession- Julie and Elizabeth will remain active in the PTSA over the next 6-8 months to help transition.

3. Christmas bonus campaign- Julie presented drafts of 3 letters to solicit funds for the Christmas bonus. These letters will go out by email, Blue and Gold and Fast Direct. There is 1 letter for each week leading up to Christmas break. The 3 letters were reviewed and approved. We hope to raise at least the same amount as last year. The PTSA agreed to contribute funds to cover payroll taxes on the Christmas bonus. All other funds will be brought in through the fund raiser.

4. Finances and Budget- The original budget was completed on \$25,000. The Race for Education rose over expected funds so our new budget is \$34,789. The budget was adjusted to reflect this. Additional funds were allotted for the staff Christmas party, and the general fund. Mr. Kruthaupt would like to continue to purchase Smart Boards. He would eventually like to have one in every classroom. We currently have 9 Smart Boards. All are in use. Each Smart Board costs around \$4500. The PTSA would like to see a few other improvements this year before committing to the purchase of more Smart Boards. The PTSA board would like to look into healthy options in the school cafeteria. Elizabeth has a few contacts at Johnson and Wales and will look into a few healthy options. Some interest in a salad bar or other additions. The board has also asked Mrs. Matsuura to think of improvements or additions to the preschool. Mr. Kruthaupt is still looking into adding additional basketball hoops to the Elementary Playground. This cost was around \$1500, and is pending approval by board as details come in.

- **Funding Requests-** None

5. Sock Hop- Julie did talk with Mindy Franks and she would like to Co Chair this again with Kim Tighe. Mindy spoke with Kim to confirm she is interested. The date for the Sock Hop is 2/2/11, the Thursday of Catholic schools week. This date was again confirmed with Mr. Kruthaupt.

Next Meeting – Plan to change next months meeting from January 2 to January 10, 2012 since the 2nd is the first day back to school after Christmas break.